**Annex 1 TEMPLATE CALL FOR PROPOSALS AFD.FR**

[more] typology of the call for projects (examples: Call for projects crisis and exit from crisis/ Call for expressions of interest/ FISONG, etc.)

Call for proposals

**[Page Title – 80 characters including spaces maximum]**

Example: Supporting women in Diffa: empowerment of women, crisis zones and conflicts

FSOF - Bodily autonomy in sexual and reproductive health

[chapô – 500 spaces included maximum]

Integrate your text: present in a brief and concise way the call for projects, its targets (to whom is this call for projects?), its objective and specify the date of opening of the call.

This call for projects aims to **select one CSO consortium that will create and implement a financing mechanism (intermediated fund) and capacity building activities for local feminist CSOs.** The general objective is to support the action of feminist CSOs from partner countries of France’s international development and solidarity policy. The theme of this call is bodily autonomy in sexual and reproductive health

The call for projects is open until August 30, 2024 at 8am from Paris.

5 anchors to structure information:

**ANCHOR 1: The call for projects**

[anchor to present the call in more details]

**Eligible project leaders:**

* National or international, structured in consortium, and working in partnership with structures, particularly local;
* Meeting the definition specified in the [FSOF Strategic Framework, namely “](https://www.afd.fr/sites/afd/files/2022-01-04-10-36/fonds-soutien-organisations-feministes-fsof-cadre-strategique-redevabilite.pdfhttps:/www.afd.fr/sites/afd/files/2022-01-04-10-36/fonds-soutien-organisations-feministes-fsof-cadre-strategique-redevabilite.pdf)Feminist civil society organisations in all their diversity, formally or not, whose objective is to act in favour of gender equality and to sustainably transform gender-based social relations, and especially those whose main mission is the defence and promotion of effective rights and the empowerment of women and girls.”
* With proven expertise in bodily autonomy right and the SRHR sector ;
* With experience in leading transformational gender frameworks, in the area of rights-based approach, using an inclusive approach that takes into account factors of multidimensional inequalities;
* Previous experience in partnering with civil society feminist organizations, networking and financing their activities;
* Having the capacity to deploy communication channels with local and community CSOs in various contexts;
* With expertise in building community capacity and civil society organizations, and identifying good practices;
* Previous experience in action research/capitalization (intellectual production, south-south knowledge sharing) /advocacy, influence and political action;
* Having a detailed knowledge of the ecosystems of the countries of intervention proposed;
* With proven administrative and financial management capabilities in multiple and varied geographical areas;
* Having operational capacities/ management of multi-stakeholder projects, including in remote areas.

This call is open to national and international non-profit organizations, civil society organizations (CSOs) from all countries of the world.

The lead organization of the applicant consortium must have an annual budget of 2.8 MEUR for a project of 3 years and 2.1 MEUR for a project of 4 years. This criterion is not applicable to consortium members.

**Geography:** 1 to 2 regions (including LDCs)

**Sectors concerned:** Bodily autonomy in sexual and reproductive health

**Budget available:** 5. 880 M€

**Project duration:** 3 to 4 years

**ANCHOR 2: Calendar**

Opening of the call for projects: 07/06/2024

Deadline for requests for clarification: 21/06/2024

Closing of the call for projects: 30/08/2024

**ANCHOR 3: Submit a project**

[anchor to briefly list the steps to file a project]

Example:

1. Download the call for projects dossier on this dedicated web page – Please note: only the call for projects dossier in French is legally binding, documents circulated prior to the launch of the PAA or documents translated into English are not contractual.
2. Complete the online application form making sure to provide all the requested elements

[Link to online project submission form]

**ANCHOR 4: FAQ (optional)**

[Link to PDF document available for download]

**ANCHOR 5: Contact**

[Button to the contact form]

## Application form

The majority of calls for projects require relatively conventional fields listed below. However, they are fully adaptable: their titles and types can be modified, please indicate below the elements you wish to show:

|  |  |  |  |
| --- | --- | --- | --- |
| Field Title | Field Types | Commentaries | Do you want to insert these fields? |
| First name | Plain text | Mandatory fields common to the different forms | |
| Name | Plain text |
| E-mail | Email |
| Structure | Plain text |
| Country | Drop-down list |
| Project title | Plain text |
| Countries concerned by the project | Drop-down list | Optional field if the call for projects is not limited to a single country | YES |
| Project theme | Drop-down list  (If only one theme can be selected from several)  **OR**  Check boxes if the proposed projects can include multiple themes | | NO  *If yes, please indicate the themes to display and if the user can select one or more* |
| Application file | Document | Mandatory field to receive the candidate’s file, please indicate the desired format | |
| Annexes | Document | Optional | YES / NO  If so, please specify the expected formats and the maximum number |
| Need another field? Don’t hesitate to indicate here its title \* | If a new field is added, please indicate its format \* | If a new field is added, please indicate the options \* |  |
| If necessary do not hesitate to add other fields on additional lines |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\* Find all the fields and options on the next page.

**Types of fields available:**

*“Plain Text”*  Fits on a line, ideal for one or more words

“Text box” Allows the user to write on several lines

*“Drop-down list”*  Drop-down menu with a choice from several

*“Check boxes”*  Allows the user to select several options

*“Amount”* Similar to «Simple text» but dedicated to numeric characters

*“Document”* Allows the user to transfer a document to us, in which case indicate:

* The number of documents
* The desired format(s) (doc, docx, ppt, pptx, xls, xlsx, pdf, zip.)
* The maximum weight in MB

**Automatic message to the user**

If this message is acceptable, you can leave it as is. If not, please let us know what changes you want.

Dear *[first name field] [last name field]*

We have received your application for the FSOF Call for Projects on Bodily Autonomy in sexual and reproductive health. This will be examined with the utmost care by our team.  
  
Our team is at your disposal for any question via the contact form. Any request for information received by 21/06/2024 – 8:00 a.m. Paris time will be considered. All answers to the questions addressed will be published on the «FAQ» tab of the site, at the latest within 5 working days.  
  
Regards

**Automatic message to AFD**

Please indicate below the address or addresses to receive alerts when a file is filed

[legendarta.ext@afd.fr](mailto:legendarta.ext@afd.fr)

Note: If the attachments requested to users are not too heavy, we can directly send applications on one or more of your mailboxes (Outlook blocks attachments from 10MB). Otherwise, we will make an export of applications when the call for projects is closed it includes an Excel document that lists all the information of applications + attachments sorted by application file)

## 3.2 Contact Form

As for the application form, the fields of the contact form are fully configurable if needed:

|  |  |  |  |
| --- | --- | --- | --- |
| Field Title | Field Types | Commentaries | Do you want to insert these fields? |
| First name | Plain text | Mandatory fields common to the different forms | |
| Name | Plain text |
| E-mail | Email |
| Structure | Plain text |
| Country | Drop-down list |
| Your question | Text box |
| Need another field? Feel free to indicate its title here \* | If a new field is added please indicate its format \* | If a new field is added please indicate options \* |  |

**Automatic message to the user**

If this message is acceptable, you can leave it as is. If not, please let us know what changes you want.

**Email title:**

Call for projects FSOF Bodily Autonomy in sexual and reproductive health- Agence française de développement

**Message:**

Dear *[first name field] [last name field]*

We have received your question regarding the FSOF Bodily Autonomy in sexual and reproductive health call for projects. It will soon be examined with the greatest care by our teams and we will get back to you soon.

If you have any further questions, please do not hesitate to contact us,  
  
Best regards

**Automatic message to AFD**

Please indicate below the address or addresses to receive alerts when a question is filed

[legendarta.ext@afd.fr](mailto:legendarta.ext@afd.fr)